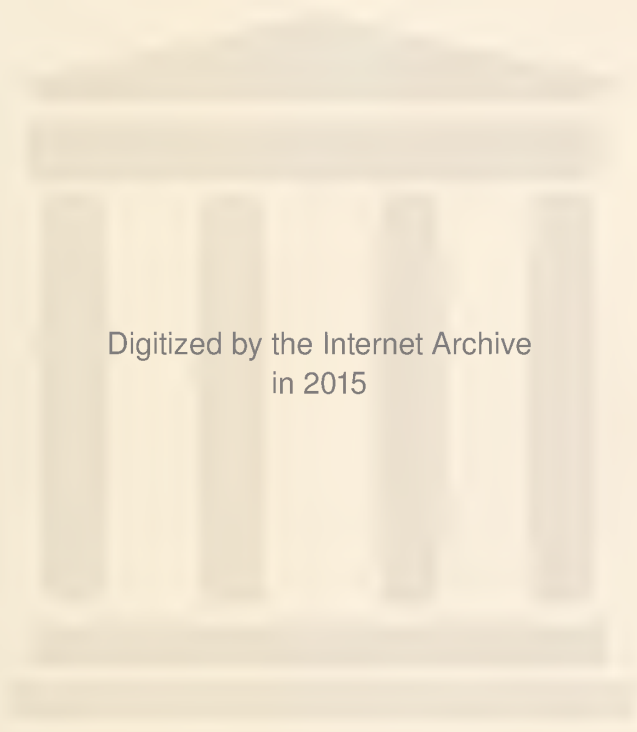


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SEVENTY-SECOND ANNUAL REPORT

OF THE

BOARD OF MANAGERS

OF THE

BELLEVUE SCHOOLS
of NURSING

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1945

SEVENTY-SECOND ANNUAL REPORT

OF THE

BOARD OF MANAGERS

OF THE

BELLEVUE SCHOOLS
of **NURSING**

**FORMERLY THE
BELLEVUE TRAINING SCHOOL
FOR NURSES**

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MRS. WILLIAMS, *Treasurer*

MR. LINDSAY BRADFORD

MR. HARRY FORSYTH

REPORT OF THE PRESIDENT 1945-1946

The pressure of war and shortages has challenged the Nursing Office for the third year, and once more the Director, Faculty, and Students have faced educational and patient care, problems with courage and unswerving devotion. Patience and strength have been stretched to the limit, but have surmounted immediate difficulties in a way to give just cause for pride and satisfaction. The Board of Managers has stood by and fulfilled its function to the best of its ability. With one outstanding change, the Board was particularly concerned, and to its accomplishment was forced to lay aside many of its accustomed activities.

The City's plans for a new Nurses Home to be built when the war should end, required the land on which Osborn Hall and the Annex, properties owned by the Board, stood. After many complicated negotiations, this property was purchased by the City and the buildings, erected in 1911 and given to the Board by Mr. and Mrs. Osborn, were abandoned on May 1. Many months prior to this date, the Osborn Hall Committee, with the able and devoted assistance of Miss Smith, gave much thought and time to studying the situation and finally recommended to the Board what might be done, as a temporary measure to fill the void in the School's life, created by the passing of the facilities of these buildings from the Board's control and management.

For more than thirty years, Osborn Hall had been a home to many alumnae, and the restaurant served to bring doctors, nurses, social workers, volunteers, and lay members of the Committee and Board into close and useful contact for conferences and the exchange of problems. The registry and alumnae office were centered in Osborn Hall, and the building lent itself to the needs both practical and spiritual of the people working in the great institution across the street, and to others who at one time or another had been connected with the School.

To abandon all this was a great wrench to many persons, and a break with the past that was hard to make, but in the interest of future improvement, there was no alternative, so everyone concerned set themselves, with a fine spirit of understanding and cooperation, to the unpleasant task of moving.

The best interests of the School depend on a proper and new residence, with every facility for teaching and living, and the plans prepared by the City, and those contemplated by New York University, will provide these facilities. The Board is confident that in the new buildings, space will be allotted for the purposes that Osborn Hall fulfilled. The restaurant now bearing the name "Osborn Hall," was moved to rooms in a building on First Ave. which were given by New York University. It was opened for services May 15 and this temporary arrangement is now going on very well.

DRAFT

REPORT OF THE SECRETARY

In spite of continued wartime difficulties, the Board of Managers has carried on with unflagging interest. Important changes in relationships and organizations have taken place, which are outlined in the Report of the President. Suffice it to say here that several special meetings, and meetings of sub-committees were held, and were well attended by those Managers who were able to give time and thought to these new policies and programs.

There were a number of resignations and new elections. Mrs. Blaine Beale resigned after many years of active and faithful service. Mrs. Nelson Rockefeller resigned because of continued absence from the City. Mrs. L. Emmet Holt, Jr., and Mrs. Edward R. Lowry, Jr., were elected to the Board in the Spring to fill these places.

It was decided that it would be desirable to build up a Supporting Membership, as provided for in the by-laws and the Treasurer and Mrs. Kennedy were appointed to draw up a plan.

During the year, Osborn Hall was purchased by the City of New York and taken over. The Board of Managers opened a restaurant to take the place of the one in the old Osborn Hall, and all arrangements for the building and installation were carried out by the Osborn Hall Committee under the able chairmanship of Mrs. Rimer.

The Board was honored in the Spring by the conferring of the Honorary Degree of Doctor of Humane Letters by New York University on the President, Mrs. Henry James.

Too much cannot be said of the help and interest of Miss Edwards and her staff, and of Dr. Jacobs, which smoothed the way many times.

Respectfully submitted,

HARRIET ALDRICH,
Secretary

REPORT OF THE COMMITTEE ON VOLUNTEERS

The Committee on Volunteers, composed of members of the Board of Managers and of the Social Service Auxiliary, meets every month with Miss Mills, the Director of Volunteers, to discuss the policies and problems of this service.

During the year ending June 30th, 1945, 19 Red Cross Nurses' Aides classes have been held and 240 students graduated. To conform with the Red Cross regulations governing the Nurses' Aides Corps, an Assistant Supervisor of Nurses from the Training School Office has been appointed as advisor to this group.

In addition to the Red Cross workers many other volunteers are giving service in the Out-Patient Department, Wards, Admitting Unit, Occupational and Recreational Therapy, libraries, offices, Social Service, and other departments of the hospital.

Among the numbers listed below, both Red Cross and others, are many who have worked at Bellevue for years.

	Monthly Registration Average Number	Yearly Total Hours
Red Cross Nurses' Aides		
Graduates	115.3	43,336
Students	41.2	12,770
Red Cross Gray Ladies.....	19.8	7,572
Red Cross Dietary Workers.....	6.3	1,783
Hospital Volunteers	93	19,433
Independent Volunteers	4.4	990
(Including A.W.V.S.)		
	280.	85,886

Respectfully submitted,

HELEN R. S. BISPHAM

Chairman, Committee on Volunteers

BELLEVUE SCHOOLS OF NURSING FACULTY ADMINISTRATION

Director of Bellevue Schools of Nursing and Nursing Service of Bellevue Hospital: BLANCHE E. EDWARDS, B.S., M.A., R.N.

Assistants to the Director of Nursing Schools and Nursing Service: J. PEARL MACKAY CROUGHWELL, B.S., R.N., and GLADYS J. CHAMBERLAIN, B.S., M.A., R.N.

Assistant to the Director of Nursing Service, Psychiatric Division: MRS. MILDRED B. NORTH, B.S., R.N.

Student Adviser and Director of Extra-Curricular Activities: MRS. BLANCHE O'SHEEL.

Supervisor of Residences for Women: ANNA RECE, R.N.

Supervisor of Residence for Men: HESTER LOWRY, R.N.

HEALTH SERVICE

Director of Health Service: EVALYN SIMMONS, B.S., R.N.

Physician, Bellevue Schools: CLARENCE E. DE LA CHAPELLE, M.D.

Surgeon, Bellevue Schools: SAMUEL STANDARD, M.D.

Chest Consultant, Bellevue Schools: URSULA J. ROCHE, M.D.

DEPARTMENT OF INSTRUCTION

Director of Instruction: MARY C. EDGAR, B.S., M.S., R.N.

INSTRUCTORS:

Instructor in Anatomy and Physiology: HAZEL HOUSTON, B.S., M.A., R.N.

Assistant Instructors in Anatomy and Physiology: GENEVIEVE MARTIN, B.S., R.N., and MARIAN WOOD, B.S., R.N.

Instructor in Microbiology and Public Sanitation: BEULAH DUGGAN, B.A., R.N.

Assistant Instructor in Microbiology: JOHN S. REACH, B.S., R.N.

Instructor in Chemistry: HELEN CHADWICK, B.S., R.N.

Assistant Instructor in Chemistry: MRS. EVA STOCKONIS, B.S., R.N.

Instructor in Principles and Practice of Nursing: MINETTE NAST, B.A., R.N.*

* On Military leave since April 28, 1945.

Assistant Instructors in Principles and Practice of Nursing: RITA SKONEY, R.N., and MARGARET CALLER, R.N.

Instructor in Elementary Materia Medica, Pharmacology and Therapeutics: MAY TOWNSEND, B.S., M.A., R.N.

Instructor in Nutrition and Diet Therapy: MARGARET MCCARTIN, B.S.

Assistant Instructor in Nutrition and Diet Therapy: LUCILLE SEAMAN, B.S.

Instructor in History of Nursing, Ethics, and Public Health Nursing: ANN DOYLE, B.S., R.N.

Instructor in Personal Hygiene: EVALYN SIMMONS, B.S., R.N.

Director of Physical Education: GERALDINE SMITH, B.A., M.A.

Librarian for the Schools of Nursing: EMMA L. CHAFFIN, B.S., M.A., R.N.*

Assistant Librarians: ELLEN KNEBEL RUDOLPH, B.A., B.S., DORIS BOLEF, B.S., and EDYTHE KOVENSKY.

* On leave of absence.

DEPARTMENT OF SUPERVISION AND CLINICAL INSTRUCTION

Director of Supervision and Ward Instruction: ANITA MORRIS McCLELLAND, B.S., R.N., to March 31, 1945. HELEN RYAN, B.A., R.N., from April 1, 1945.

TEACHING SUPERVISORS:

Instructor and Supervisor in Medical Nursing: LELA GREENWOOD, B.A., R.N.

Assistant Instructor and Supervisor in Medical Nursing: JOSEPHINE KARBIN, B.S., R.N.

Instructor and Supervisor of Surgical Nursing: LYDIA ZETZSCHE, R.N.

Assistant Instructor and Supervisor of Surgical Nursing: HARRIET BITTENBENDER, B.S., R.N.

Instructor and Supervisor of Obstetrical Nursing: MAE M. BOOKMILLER, R.N.

Instructor and Supervisor of Pediatric Nursing: MASAKA YAMADA, B.S., M.A., R.N.*

Acting Instructor and Supervisor of Pediatric Nursing: AGNES MURRAY, R.N., from May 1, 1945.

Assistant Instructor and Supervisor of Pediatric Nursing: HAZEL LEAVITT, R.N.

Instructor and Supervisor Out-Patient Service: ANNE DOYLE, B.S., R.N.

Instructor and Supervisor in Tuberculosis Nursing: HELEN WAGO, B.S., M.A., R.N.

Assistant Instructor and Supervisor in Tuberculosis Nursing: ALICE KINCH, R.N.

Supervisor of Operating Room: JOSEPHINE SHULL, R.N.

Instructor in Operating Room Technic: ELIZABETH GLANDER, B.A., R.N.

Instructor and Supervisor in Genito-Urinary Nursing: LEO PIERCZNSKI, R.N.

Instructor and Supervisor of Gynecological Nursing: ANNA FLOOD, R.N.

Instructor and Supervisor of Otorhinolaryngological Nursing: EVA STEINBERG, R.N.

Instructor in Ophthalmological Nursing: HELEN KOPCZAK, R.N.

Supervisor of Admitting and Emergency Department: RUTH TEN BROECK, R.N.

Instructor and Supervisor in Neurological Nursing: MARGARET WENING, R.N.

Instructor and Supervisor in Psychiatric Nursing: JOSEPHINE WINTZER SCHAEFFER, B.S., R.N.

Instructor in Communicable Disease Nursing: EVELYN KESSLER, B.S., R.N.

PERSONNEL SUPERVISORS

Supervisor, Pavilion A & B: IRENE HIGGINS, R.N.

Supervisor, Pavilion C & D: HELEN SHELLENBERGER, R.N.

Supervisor, Pavilion F & G: HERMINA FROMM, R.N.

Supervisor, Pavilion I & K: RUTH MINGUS, R.N.

Supervisor, Pavilion L & M: LEAH VANDERVOORT, R.N.

Supervisor, Pavilion R & S: ESTHER SCHERMERHORN, R.N.

Supervisor, Pavilions N & O, P & Q: BEATRICE MCGAVIN, R.N.

* On Military leave since May 1, 1945.

REPORT OF THE SCHOOLS OF NURSING AND NURSING SERVICE OF BELLEVUE HOSPITAL

1944-1945

June 30th, 1945, marked the close of the second year since the Cadet Nurse Corps was established by act of Congress under the auspices of the United States Public Health Service. The Bellevue Schools of Nursing has continued as an active participant in this nurse training program and in the twelve months period just ended the number of Cadet Corps members enrolled in the school has increased from 424 to 580. This number included 162 Pre-Cadets (first nine months); 386 Junior Cadets (tenth through thirtieth month); and 32 Senior Cadets (last six months). The 130 additional independent students brought the total enrollment to 711 at the close of the fiscal year. Fifty of these students are enrolled in the degree program.

There were 282 new students admitted during the year in four class sections:

September, 1944	88
December, 1944	66
March, 1945	69
June, 1945	59

In the past twelve months twenty-one different nursing schools sent students to Bellevue for certain clinical instruction and experience not available in the home institutions. The total number of affiliating students admitted during this period was 738.

The largest number of the affiliating students came from the other schools of nursing of the Department of Hospitals of the City of New York which sent a total of 520 for the course in psychiatric nursing.

The other affiliating schools sent a total of 225 students for one or more of the following courses: nursing of children, general medical nursing, neurological nursing, tuberculosis or outpatient nursing.

Five men students from schools of nursing connected with New York State Psychiatric Hospitals began a year's affiliation in general medical and surgical nursing and related specialties.

GRADUATION

Certificates of graduation were granted to 117 students during the year.

Graduation exercises were held in September, 1944, for the junior section of the 1944 class and in June, 1945, for all sections of the 1945 graduating class. Names of all students who were graduated appear on pages 21 and 22.

Cathleen Carmody, who completed the course on November 9, 1944, had the honor of being the first graduate of the Bellevue School of Nursing to complete the academic and nursing programs and receive the Bachelor of Science degree of New York University.

FACULTY CHANGES

The retirement of Florence Bacon, superintendent of nurses in the psychiatric division, removed from the faculty one whose record of devoted service to the school of nursing and nursing service has been continuous since her graduation in 1920. Mrs. Mildred B. North (Bellevue, 1920) is now in charge of the nursing in the psychiatric division.

Another loss to the school was occasioned by the resignation of Mrs. Anita Morris McClelland, director of supervision and ward instruction. Helen V. Ryan, formerly chief supervisor of the pediatric service, and more recently an assistant to Mrs. McClelland, has accepted the vacated post.

Other withdrawals from the faculty group were: Catherine Sullivan, supervisor of orthopoedic nursing, who accepted a position in another state; Dorothy Mulcare, science instructor; Minette Nast, nursing arts instructor, and Masako Yamada, pediatrics supervisor, who are on leave of absence serving with the military services.

New appointments to the faculty included the following: Mrs. Eva Stockonis, B.S., R.N., assistant chemistry instructor; Mrs. Marian Wood, B.S., R.N., assistant instructor in anatomy and physiology; Mrs. Doris Bolef, B.S., assistant librarian; Mrs. Ethel Sykes Cassotti, assistant in pediatrics and director of the recreation therapy program. The following were promoted to positions as chief nurses with supervisory responsibilities: Johnnie Lee Beagles, night supervisor Pavilion I and K; Mrs. Beatrice Ryan and Alice Risoli, evening and night supervisors, Pavilion C and D; Alice Quinn, relief supervisor Pavilion F and G; Agnes Murray and Hazel Leavitt, pediatrics supervisors.

Several changes have taken place in the group of visiting lecturers. It has become increasingly difficult to find specialists in the various fields to undertake the extra hours of teaching required for the school's larger classes.

In the junior faculty group (ward instructors and head nurses), the turn-over has been high. A number from this group entered military service. Vacancies in these key posts have been disturbingly numerous throughout the year. The nurses assigned to head nurse and ward instructor positions during the war period have faced a formidable task and have had to assume unprecedented responsibilities. One of the highlights of this difficult year has been the excellent response of these nurses. Upon them has rested the

major burden of maintaining standards of patient care and providing guidance for the young students who have had to carry the larger share of the nursing load.

CURRICULUM

The program of instruction as adjusted at the beginning of the preceding year to comply with the requirements for Cadet Nurse Training has been continued with few changes. The course in pediatrics nursing has been amplified to include lectures, informal conferences and practice assignments in the planning and direction of play and various recreational activities for children of different ages. The completion of all organized classwork at the end of the junior cadet period has given the senior students opportunity, during the last six months of the course, to have special assignments carrying added responsibility in various chemical areas. The Senior Cadets have rendered valuable service during this difficult war time period.

A number of students have been assigned to other institutions for their Senior Cadet experience. The assignments during the year were distributed as follows:

Army Hospitals	11
Navy Hospitals	2
U. S. Indian Service.....	1
Veterans' Service	1
U. S. Public Health Service.....	3
Visiting Nurse Service.....	2
To other City Hospitals.....	7
Bellevue Hospital	13
Total.....	40

EXTRA CURRICULAR ACTIVITIES

The 1945 graduating class held its senior prom at the Hotel Hudson, deviating from the usual policy of holding such affairs at Bellevue because of the size of the group and lack of facilities in the residence. The 1946 class (February and June Sections) advanced their senior prom to early June of this year because so many of their class were accepting senior cadet assignments away from Bellevue. The party was held at the Bellevue Residence Annex.

The acquisition of Osborn Hall by the City of New York on May 1, 1945, and its conversion for use as an annex to the nurses' residence has provided added space for social activities.

The War Activities Club continued successfully during the year to focus student attention and interest on various projects contributing to the war effort.

The Bellevue Student Association, under guidance of Mrs. O'Sheel, has assumed leadership in planning and directing extra

curricular activities. The entertainments provided by the upper freshmen for each new incoming class have been a special feature this year. The glee clubs under direction of Miss Margaret Power have contributed much to these programs.

The tea room, operated by the Student Association, has enjoyed a profitable year.

The graduating class published a year book, the Crane and Cross, which was well received.

PHYSICAL EDUCATION

Renovations in the gymnasium were completed in time for the 1944 fall classes. The removal of a partition provided for extension of space, new flooring was laid, and the following new equipment installed: one horizontal bar, four sections of stall bars, one vaulting box, one "kicka" board and six benches. New life buoys were purchased for the swimming pool.

"The 500" has continued to function as a small athletic association, composed of members who have won the school monogram for having attained 500 points in physical education activities. This organization works closely with the director, Miss Geraldine Smith, in developing and maintaining a varied program of activities designed to meet the interests and needs of the large student group.

HEALTH SERVICE

The functions of the Health Service, under the capable direction of Dr. Clarence de la Chapelle and Miss Evalyn Simmons, have been carried forward with noteworthy smoothness in spite of a tremendous increase in the volume of work. The increase in student enrollment, the shortening of the interval between admission of classes, the condensing of the program, and the extra health examinations and reports in preparation for assignment to senior cadet duty in other institutions have made the Health Service one of the most active departments in the institution. A complete revision of the filing system was completed this year, insuring better preservation of health records and X-rays and making them easily available for future reference.

Methods and work schedules in the health service have been reorganized so that the increased activities were absorbed without lowering pre-war standards. Increased interest and cooperation on the part of the students has been noted since these changes were made.

The study on tuberculosis among student nurses being made in cooperation with the United States Public Health Service during the past two years is progressing as planned. A report on the findings is expected to be released in the near future.

Another study along related lines is being conducted by Dr.

Ursula J. Roche and Dr. J. Burns Amberson. The lung X-ray films and health records of all Bellevue nurses are being reviewed. The project will be completed in the winter of 1945.

The staff in the Health Service office was augmented by the appointment of a full time nurse-secretary in October, 1944, to aid during the period of increased war time enrollment in the school. There have been a few changes in personnel. Mrs. Kathleen Archdeacon Tollefson joined the staff in January.

The work of the Health Service has been facilitated by the excellent cooperation of the various departments of the hospital, including the Out-Patient service, the various special services, the surgical supply, and stewards' division. Through their collaboration essential equipment and supplies have been supplied and consultant service by the various clinical specialists has at all times been made available.

Dr. Zulieka Yarrell, psychiatric consultant, has been most helpful in assisting students with some of their problems.

THE LIBRARY

Accessions to the Carrie J. Brink Library this year have included 208 reference books, 197 pamphlets, 167 books for recreation reading, and regular subscriptions to 100 periodicals. The total number of books in the library includes 5,400 reference books and 725 recreational books. During the year 167 reference books were discarded upon decision of faculty and library staff. Twenty-two books from the fiction library were sent to tuberculosis service in the hospital for use of the patients.

The new books received in the library included 43 purchased from funds given by the Alumnae Association. Subscriptions to nine periodicals were also provided from this source.

Records of library activities during the past year:

Books and periodicals borrowed by readers....	12,024
Number of readers.....	44,573
Visitors	48
Students given introductory class in use	
of library—(Bellevue).....	714
(Affiliates).....	519
Books borrowed from other libraries.....	22

The library staff has continued the publication of Brief Notes, a semi-monthly compilation of comments on important articles relating to nursing in current professional publications, made available to every member of the faculty.

Emma L. Chaffin, librarian, has been on leave of absence during

recent months and her place was taken by Mrs. Ellen K. Rudolph, assistant.

THE HOSPITAL NURSING SERVICE

The statistics on nursing personnel which follow this report show clearly the staffing conditions. With only 41 per cent of the graduate nurse positions filled, and increased numbers of new recruits in our schools, it is apparent that a disproportionate share of the nursing load has been placed upon the students in training. The nurses who have remained at their posts in Bellevue during the war time period have had to work with serious handicaps. Our chief problems have been directly related to (1) the insufficient number of staff nurses, (2) shortage of competent auxiliary workers in the nursing services, (3) curtailment of supplies, such as linen, patients' clothing, paper supplies, dishes, etc., on which war time controls have affected distribution, (4) difficulties of maintenance of plant equipment, due to shortage of experienced mechanical workers and scarcity of repair materials, (5) deficiencies in services such as laundry, cleaning, window washing, vermin control due also to employment limitations.

PATIENT CENSUS

The average daily census for the year was 2229.6 (exclusive of new born), an increase of about 50 over the previous year's record. The medical wards, the tuberculosis and psychiatric wards experienced the most overcrowding. Other divisions have had high census peaks at different times. Ward C 4 (tuberculosis) has been closed because of an insufficient nursing staff.

A ward for alcoholic patients was opened in January, use being made of the former male emergency ward in Pavilion C and D. This ward provides for a large number of admissions formerly accommodated in the psychiatric division.

The large balcony opening off from Ward C 4 was renovated and equipped for use as a room for general play and occupational activities for children. This department is under the successful direction of Mrs. Ethel Cassotti. We are especially grateful to the Board of Managers for their interest in establishing the recreational program and for the financial assistance toward its maintenance. The student nurses have appreciated the educational opportunities offered through this department and it has provided much pleasure for the children.

BELLEVUE NURSES IN SERVICE

Many more graduates of our schools have entered the military services during the past year and we are proud of the fine records they have made .

Major Thelma Ryan, chief nurse of Base Hospital No. 1, has

kept in close communication with Bellevue and many reports from other sources have reached the nursing office of the fine work of our Bellevue Unit nursing staff under her direction. During recent months Base Hospital No. 1 has been set up in Paris. With the cessation of hostilities in Europe, it is expected that new orders may be expected. Major Ryan has written that she and her nurses are ready to serve wherever needed.

With the closing of the Bellevue Alumnae Registry at the first of the year, arrangements were made for nurses who wished to do private nursing in Bellevue to file applications with the nursing office. The nurses on this list are called on cases as needed. The nurse shortage has extended into the private duty field and it has not been possible to supply special nurses for all patients who requested this service.

We are grateful to the various volunteer groups who have given such valuable assistance in caring for the hospital patients and supplying important auxiliary services.

The assistance of members of the Board of Managers who have shown such understanding and have encouraged and aided the nurses in their work through the trying situations of the past year, has been a stimulation to faculty, staff, and students.

The nursing service and the school of nursing appreciate the help and counsel of our medical superintendent, Dr. Jacobs, which is ever freely available, as problems arise. The wise guidance of Miss Manley and the others in the Division of Nursing Office of the Department of Hospitals has provided a sound basis for much that has been achieved in this critical time. We cannot but face the problems of the post-war adjustment period with high hope and confidence while this collaboration continues.

It has been particularly gratifying to know that the planning of a new residence and school of nursing is well under way. These new facilities are greatly needed and it is hoped that the construction may be begun early in the post-war period.

This report is respectfully submitted,

BLANCHE E. EDWARDS

*Director, Bellevue Schools of
Nursing and the Nursing Ser-
vice of Bellevue Hospital.*

REPORT OF NURSING PERSONNEL

Total Nursing Personnel on June 30, 1945

GRADUATE NURSES

Number of budgeted positions (general service).....	834
Number of budgeted positions (psychiatric service).....	296
Total.....	1,130
Graduate Nurses employed (general service).....	342
Graduate Nurses employed (psychiatric service).....	126
Total.....	468
Graduate Nurse Staff in Military Service (general).....	198
Graduate Nurse Staff in Military Service (psychiatric)..	55
Total.....	253
Nurse positions held by hospital attendants (general service)	61
Nurse positions held by hospital attendants (psychiatric service)	27
Total.....	88
Nurse positions unfilled (general service).....	431
Nurse positions unfilled (psychiatric service).....	143
Total.....	574

STUDENT NURSES

Bellevue Students	598
Bellevue Freshman	112
Mills Students (men).....	1
Affiliating Students (women).....	141
Affiliating Students (men).....	7
Total.....	859
Bellevue Students on Health Leave.....	24
Mills Students in Military Service.....	16

Statistics on Nursing Personnel from July 1, 1944 to June 30, 1945

GRADUATE NURSES—GENERAL SERVICE

Total Appointments	100
Total Resignations	82
Total days Absence	1,122

Total days Vacation	8,171
Total days Illness	5,094
Total Dismissals	8
Total Deaths	0
Total on Leave for Military Duty.....	39
Total Retired	1
Total on Leave of Absence (Health, etc.).....	12

GRADUATE NURSE—PSYCHIATRIC SERVICE

Total Appointments	27
Total Resignations	31
Total days Absence	2,250
Total days Vacation	2,971
Total days Illness	3,103
Total Dismissals	2
Total Deaths	0
Total Retired	4
Total on Leave for Military Duty.....	6

STUDENT NURSES—BELLEVUE

Total Students Admitted	282
Total Preclinical Students Rejected.....	9
Total Preclinical Students Withdrawals.....	43
Total Resignations	40
Total Dismissals	13
Total Suspended	4
Total Course Completed	117
Total days Absence	549
Total days Vacation	17,787
Total days Illness	4,270

STUDENT NURSES—MILLS

Total Students Admitted	0
Total Resignations	0
Total Course Completed	9
Total days Absence	2
Total days Vacation	238
Total days Illness	4
Total Students to Military Duty.....	0

AFFILIATING STUDENTS—BELLEVUE

Total Students Admitted	731
Total Resignations	1
Total Dismissals	6
Total Suspended	0
Total Course Completed	714
Total days Absence	82
Total days Illness	959

AFFILIATING STUDENTS—MILLS

Total Students Admitted	7
Total Resignations	0
Total Dismissals	0
Total Suspended	0
Total Course Completed	7
Total days Absence	6
Total days Illness	29

GRADUATION EXERCISES

September 28, 1944

Graduation exercises for the junior section of the 1944 graduation class were held September 28, 1944, in connection with the graduation of the students of the College of Medicine. Chancellor of New York University Harry Woodburn Chase conferred the certificates upon recommendation of Acting Dean Donal Sheehan. The principal address was given by Dr. Howard C. Taylor, professor of obstetrics and gynecology in the College of Medicine. Mrs. Henry James, president of the Board of Managers, announced the honor awards to nursing students, as follows:

Isabelle Hampton Robb prize for best bedside nursing—Grace Kiernan Dunn.

Lavinia Dock prize for highest scholastic standing—Cathleen Carmody.

Mrs. Whitelaw Reid prize for highest scholastic standing (men)
—Julius Horton.

D. O. Mills prize for best bedside nursing (men) — Richard Link.

Mrs. Dunn was named as recipient of the Bellevue pin, offered by the Alumnae Association to the member of the class having the highest general average in both theory and practice.

Honorable mention for excellence in bedside nursing was given to Venny Menpaa, Constance Vasilake, Helen Zweifel, Norma Ray, Julia Pinter, Elinor Brock, Josephine Kolbuszowski, Barbara Nicholas, Felicia Cutrone, Ruth Hollopeter, Eleanor Hartz, Patricia Jacobson, Margaret Cullinan, Gloria Sifontes, Anita Hanson.

Honorable mention for excellent scholastic standing was given to Mildred Ontl, Alice Thompson, Doris Krens Dorf, Grace Kiernan Dunn, Josephine Kolbuszowski, Stasia Zminkowski.

MEMBERS OF THE GRADUATING CLASS

BELLEVUE SCHOOL OF NURSING

Frances Elizabeth Amorelli
 Joan Patricia Appleton
 Ludmilla A. Arthold
 Helen Beberman
 Yetta Binder
 Julia Brezinsky
 Elinor E. Brock
 Mary M. Carey
 Cathleen E. Carmody
 Anna Carpp
 Marilyn F. Cohen
 Margaret Catherine Cullinan
 LaVerne M. Curtis
 Felicia Cutrone
 Alberta D. Czarnecki
 Frances Sylvia Denber
 Helen Dolecki
 Valorie Domalakes
 E. Meribel Dunbar
 Anna Elizabeth Dunne
 Helen Gruber
 Anita Jacqueline Hanson
 Eleanor A. Hartz
 Irma Folly Hofer
 Ruth Elizabeth Hollopeter
 Anne Hulsberg
 Melvina Lois Hutchins
 Patricia Marie Jacobson
 Betty James
 Shirley S. Johansen
 Mildred Caroline Johnston
 Alice Keller
 Grace V. Kiernan
 Janet Kirk

Josephine Kolbuszowska
 Esther Reva Kramer
 Doris Kremsdorf
 Marie C. Kuhn
 Sophie Marylyn LaRose
 Lucille Lavin
 Lillian I. Lindholm
 Agnes Anne McCormick
 Venny Esther Macnpaa
 Florence Meth
 Belle M. Moran
 Josephine M. Mudano
 Doris Estelle Murray
 Barbara M. Nichols
 Mildred Ontl
 Julia E. Pinter
 Burl Doris Pomerenske
 Norma Ray
 Muriel Katherine Ronker
 Beatrice Rudnick
 Cecelia Schwartz
 Gloria B. Sifontes
 Dorothy Audrey Slavek
 Fay Sloan Pearson
 Rennal L. Smith
 Mary Szczerba
 Alice Barbara Thompson
 Constance M. Vasilake
 Victoria Ventura
 Helen Warhol
 Helen Wash
 Helen Zlomek
 Stasia P. Zminkowski
 Helena Zweifel

MILLS SCHOOL OF NURSING

Robert Abraham Akst
 Julius Harold Horton
 Richard Link
 James R. Paterniti

Peter P. Pierdinock
 Jacob Rose
 Joseph Shisko
 Morris Wolf

GRADUATION EXERCISES

June 13, 1945

Graduation exercises for the class of 1945 were held Wednesday June 13, in connection with the formal commencement of New York University on the campus at University Heights.

Chancellor of New York University Harry Woodburn Chase conferred the graduation certificates after the members of the class had been formally presented by the acting dean of the College of Medicine, Donal Sheehan.

Mrs. Henry James, president of the Board of Managers, received the honorary degree of Doctor of Humane Letters, conferred by Chancellor Chase.

MEMBERS OF THE GRADUATING CLASS

SECTION I

Adele R. Alpy
 Carol Elizabeth Argenta
 Marie K. Blasko
 Margaret Bodnar
 Thelma Anne Borgen
 Frances L. Burkhardt
 Connie Rita Coassin
 Norma Edwards Corwin
 Gladys de Socarras
 Sarah Barbara Doraz
 Virginia Mary Erbach
 Jeanne Felip
 Adeline Ann Glinckas
 Laura J. Hechtman
 Anne Bernardine Hickey
 Edith Horowitz
 Lucy Frances Zabatta
 Marguerite Marie Hughes
 Ethel Harriet Hutchins
 Virginia Ellen Irwin
 Elizabeth M. Jaworski
 Valeria Kennedy
 Josephine F. King

Mary Anna Kubler
 Catherine G. Ladd
 Lucille A. Lepore
 Madeline Levin
 Doris K. Lutz
 Anna Margetiak
 Zoya Alexandrovna Mikulchik
 Florence K. Moss
 Margaret Pasinosky
 Mary Antonia Perrotta
 Julia Marie Rims
 Helen Sango
 Eunice Theresa Schoeffler
 Doris Anna Seiden
 Anna Mary Skrobacz
 S. Barbara Drozd Slominski
 Eleanor Stein
 Nancy Yuki Sugihara
 Mildred Helene Svehlak
 Lena Florence Tarquinio
 Josephine Waxman
 Mary Doretta Weber

SECTION II

Helen Elizabeth Albaneze
 Regina R. Basler
 Lydia Berrios
 Lucille F. Blau
 Dorothy Buck
 Hazel Cohen
 Margaret Fairbanks
 Marie Therese Fenton
 Nora Marie Kelly
 Helen Klemic
 Alice Mary Martin

Thelma M. Mermelstein
 Fagostine Nicoletti
 Edna L. Reeves
 Ruth Schafer
 Virginia C. Schneider
 Carol Frances Shaw
 Elizabeth Terletsky
 Gladys K. Weinstein
 Margaret L. Whettam
 Helen A. Yakesh

SECTION III

Loretta Rita Armstrong
 Althea Aungst
 Alma Bazzurro
 Alice Blovsky
 Helen Bobalick
 Isabel B. Borucki
 Gloria Veronica Butler
 Muriel C. Caffrey
 Elizabeth Michel Canyuch
 Carmella Elizabeth Capotorto
 Jane M. Cheslock
 Myrtle Anne Childs
 Anne F. Coffey
 Joyce Cohen
 Dorothy P. Connolly
 Virginia I. Cornacchia
 Patricia P. Crowe
 Wanda M. Dabrowska
 Elizabeth G. Doty
 Rebecca M. Feldsher
 Helen Galchus
 Ameriga A. F. Gemmato
 Helen E. German
 Evelyn Gradischer
 Frances Ida Girona
 Charlotte E. Griffith
 Veronica Jane Hagmann
 Patricia E. Hale
 Maura Ann Hannon
 Ruth Louise Jensen
 Bessie Ann Koliada
 Rhoda E. Lane
 Betty Latoche
 Eunice Levey
 Margot A. Leyman
 Marilyn Angelina Link
 Virgie Eugenia Lutz

Rita McMahon
 Margaret Muller
 Elsie Modesto
 Rosemary Muller
 Alice J. Noyes
 Patricia Jean Neubauer
 Rose Mary Occhipinti
 Eileen A. O'Hare
 Sophie Peltz
 William G. Patterson
 Doris E. Quackenbush
 Frieda Rabinowitz
 Martha A. Roberts
 Claire A. Ronan
 Ruth A. Scriven
 Josephine M. Scutella
 Florence Solomon
 Sylvia Sousa
 Barbara Jeanne Sprague
 Mary Stiles
 Rose E. Stuhlmuller
 Norma Sugerman
 Elsie Super
 Bertha Mary Temming
 Eva Ruth Thost
 Phyllis E. Trappe
 Pauline J. Trieschmann
 Sophie Tschalkowsky
 Faith A. Valentine
 Betsy-Ann Walker
 Dorothy M. Ward
 Ruth S. Watzka
 Jeanne M. Webb
 Margaret W. Wilson
 Clara E. Winslow
 Anna Wyda
 Claire M. York

HONOR AWARDS

Because of the formality of the commencement program there was no public announcement of the customary graduation prizes given each year by the Board of Managers. The recipients were notified the following day. The 1945 awards were as follows:

Lavinia Dock Prize (\$25.00) for the highest scholastic standing was presented to the two students who tied for this honor—Connie Coassin and Claire M. York.

Mrs. William Preston Griffin Prize (\$25.00) for highest rating in bedside nursing to Edna L. Reeves.

D. O. Mills Prize (\$25.00) for excellence in bedside nursing—Mr. William Patterson, Mills School.

Mr. Patterson was the only graduate from Mills School and the last to be graduated since the school was closed to admissions.

The competition for these awards was very close and a number of students earned high grades which were but slight fractions below those attained by the recipients of the prizes.

The following are entitled to honorable mention for having final scholastic average above 90%: Gladys de Socarras, Lucy Zabatta, Mary Weber, Margaret Hughes, Mildred Svehlak, Frances Burkhardt, Laura J. Hechtman, Mary Kubler, Eleanor Stein, Anna Mary Skrobacs, Martha Roberts, Helen Galchus, Betsy Ann Walker, Patricia Hale, Ruth Scriven, Sophie Peltz, Eva Thost, Virgie Lutz, Rosemary Muller, Clara E. Winslow, Elsie Modesto, Eileen O'Hare, Margaret Fairbanks, Edna Reeves, Thelma Mermelstein.

The following students deserve special mention for attaining average ratings above 90% in bedside nursing: Mary Super, Martha Roberts, Ruth Scriven, Patricia Hale, Elsie Modesto, Helen Yakesh, Elizabeth Terletsky, Lucy Zabatta, Adele Alpy, Nancy Sugihara, Mary Perrotta. Frances Burkhardt, Mary Kubler.

REPORT OF THE BELLEVUE ALUMNAE ASSOCIATION

The following excerpts are from the annual report presented by the acting president, Gladys O'Brien, at the annual meeting of the Alumnae Association in May, 1945.

"The Board of Directors and Alumnae Association held regular bi-monthly meetings, also one special board meeting and one special meeting of the Association.

"Social activities have been kept at a minimum as many of the members are being engaged in time consuming activities related to the war effort.

"We have enjoyed the excellent issues of the Bulletin. Of special interest was news of the activities of the Bellevue Unit and other graduates in the services. At present there are 240 members of the Association serving their country.

"Customary remembrance of our sick and needy members was observed at Christmas time. The gratifying results of the efforts of the special Christmas Remembrance Committee, of which Alice Farkas Kuszen, was chairman, were shown by the many notes of appreciation received.

"Helen Wago, chairman of the Service Committee, was active throughout the year, and 93 sick members were remembered.

"Minnie Biffer, chairman, reported excellent results in the annual drives for the Red Cross, Cobble Court (Nurses' House Auxiliary), and Stony Wold (Auxiliary for Care of Nurses).

"Difficulty in obtaining personnel, financial circumstances, and the decline of the number of active Bellevue registrants, precipitated suspension of the Registry for the duration, or until such time as the Board of Directors shall decide that sufficient funds and personnel are available to maintain a Registry.

"A tea* was given in honor of the February section of the 1945 graduating class. The Alumnae award for highest honors went to Miss Lucy Zabatta.

"Many inevitable changes have taken place and are still in process, as a result of the purchase of the Osborn Hall property by the City of New York. However, the Alumnae has the good fortune to retain its same quarters in this building, which is now known as Bellevue Residence Annex.

*Another tea was given by the Alumnae Association Tuesday, June 12, in honor of the June and September sections of the 1945 graduating class. Honor awards were presented to Edna Reeves of the June section and Martha Roberts of the September section.

"It is indeed a pleasure and a great honor to submit the first annual report in which the membership of the Association exceeds 1,000. Needless to say, this indicates we are expanding, but we must bear in mind that figures alone are not sufficient. All members must participate and promote the activities of the Alumnae if we are to function as an organization worthy of the prestige such a large membership would indicate. It is true we are handicapped by the war, but we cannot offer this as an excuse. Rather it should be an incentive for available members to give more full-hearted support in order to help compensate for our many members who cannot be here to participate actively.

"I wish to express my sincere appreciation to the Board of Directors, Committee members, and all Alumnae members who have cooperated in directing the affairs of the Association. To our executive treasurer, Miss Eroh, I am especially grateful."

Statistics concerning the affairs of the Association follow:

MEMBERSHIP

Active Alumnae Members.....	612
Associate Alumnae Members.....	395
Charter Members (Lavinia L. Dock).....	1
Life Members	9
Honorary Members	3
Total Membership	1,020
New Members	110
Reinstatements	69
Deceased Members	12

PENSION FUND

Receiving Members	87
New Receiving Members.....	5
Members deceased	4
Income per Member.....	\$36.72

BENEVOLENT FUNDS

\$6,800.00 was invested in War Bonds.	
Members receiving nursing care.....	26
Members receiving grants from Sick Fund.....	17
Members and graduates receiving Christmas re- membrances	16
Income from C. J. Brink Memorial Fund for pur- chase of books for library.....	\$261.83

AMOUNTS DISBURSED FROM BENEVOLENT FUNDS

Cuyler Fund (for nursing care).....	\$1,810.80
Delano Fund	335.30
Keteltas Fund	760.10
Sick Fund	696.26
Total expenditures for the year from the various funds	3,602.40

GLADYS O'BRIEN, *Acting President*
Bellevue Alumnae Association

MINUTES OF THE ANNUAL MEETING of THE BELLEVUE SCHOOLS OF NURSING

The annual meeting of the members of the Bellevue Schools of Nursing was held at 15 East 78th Street at 11 A.M. Friday, April 6th, 1945.

Pursuant to notice given as stated in the annexed affidavit the following members of the corporation were present:

Mrs. Auchincloss	Mrs. Ferrer
Mrs. Otis	Mrs. Rimer
Mrs. Aldrich	

Mrs. Auchincloss acted as chairman and Mrs. Aldrich as secretary of the meeting. The secretary kept the minutes thereof.

In the absence of a quorum it was resolved that the meeting adjourn to reconvene in the conference room of the Bellevue Schools of Nursing, 466 First Avenue, Friday, April 20th at 10:30 A.M.

The meeting was adjourned pursuant to the foregoing resolution.

Signed

HARRIET ALDRICH, *Secretary*

MINUTES OF THE ANNUAL MEETING OF THE BOARD OF MANAGERS

The annual meeting of the Board of Managers of the Bellevue Schools of Nursing was held at the office of the School, Bellevue Hospital, on Friday, April 20th, 1945 at 10:45 A.M., immediately following the annual meeting of the members of the Corporation.

Present:

Mrs. Henry James
Mrs. Winthrop W. Aldrich
Mrs. Edward Rimer
Mrs. Graham Heiner
Mrs. Chas. C. Burlingham
Mrs. Hamilton Southworth
Mrs. J. Howland Auchincloss
Mrs. Vanderbilt Webb
Mrs. John D. Kennedy
Mrs. L. Randolph Mason
Mrs. George S. Franklin
Mrs. Thomas Armitage
Mrs. Franklin C. Hoyt

constituting a quorum.

Mrs. Henry James called the meeting to order and acted as Chairman, and Mrs. Winthrop W. Aldrich acted as secretary.

Pursuant to the request of the Chairman, Mrs. Hoyt took the chair and the meeting proceeded to the election of officers for the ensuing year. The following ticket was presented:

<i>President</i>	Mrs. Henry James
<i>First Vice-President</i>	Mrs. Vanderbilt Webb
<i>Second Vice-President</i>	Mrs. Edward S. Rimer
<i>Secretary</i>	Mrs. Winthrop W. Aldrich
<i>Assistant Secretary</i>	Mrs. J. Howland Auchincloss
<i>Treasurer</i>	Mrs. Langbourne M. Williams
<i>Assistant Treasurer</i>	Mrs. George S. Franklin

There being no further nominations the Secretary was instructed to cast one ballot for the entire ticket and the ticket was declared elected for one year, or until their successors are elected.

The Chairman resumed the chair, and there being no further business it was on motion duly made, seconded and carried RESOLVED to adjourn.

HARRIET ALDRICH, *Secretary*

MINUTES OF THE ADJOURNED ANNUAL MEETING

of the

MEMBERS OF THE BELLEVUE SCHOOLS OF NURSING

was held at the School Office, Bellevue Hospital, City, County and State of New York on Friday, April 20th, 1945 at 10:30 A.M. pursuant to notice duly given by the Secretary.

Mrs. Henry James, president, called the meeting to order and acted as chairman thereof and Mrs. Winthrop W. Aldrich acted as secretary of the meeting and kept the minutes thereof.

The Secretary presented a copy of the notice of the meeting together with an affidavit showing that notice of the meeting had been duly mailed to each member at her last known address.

The Chairman instructed the Secretary to ascertain the names of the members present in person and those present by proxy. The Secretary announced that the following members were present in person:

Mrs. Henry James
 Mrs. Winthrop W. Aldrich
 Mrs. Edward Rimer
 Mrs. Graham Heiner
 Mrs. Chas. C. Burlingham
 Mrs. Hamilton Southworth
 Mrs. J. Howland Auchincloss
 Mrs. Vanderbilt Webb
 Mrs. John D. Kennedy
 Mrs. L. Randolph Mason
 Mrs. George S. Franklin
 Mrs. Thomas Armitage
 Mrs. Franklin C. Hoyt

constituting a quorum.

The Secretary then presented the minutes of the last annual meeting which were on motion duly made, seconded and approved.

The Treasurer stated that her annual report for the last fiscal year had been published in the annual report, and announced that a complete list of securities held by the corporation was available for inspection by the members. On motion duly made, seconded and unanimously carried it was resolved that the annual report of the fiscal year July 1, 1943—June 30, 1944 be approved, and it was further resolved that the investments and re-investments made by the Treasurer during the fiscal year be ratified and approved. and it was further resolved that the Treasurer be authorized to cause the financial report for the fiscal year JULY 1, 1944—JUNE

30, 1945 to be printed in the annual report of the corporation prior to its approval by the members of the corporation at the next annual meeting.

Upon motion duly made, seconded and carried, it was RESOLVED that all contracts and transactions of the corporation and all acts and proceedings of the Board of Managers of the School of Nursing and the officers of the corporation be and they hereby are ratified, confirmed and approved.

The President called the meetings attention to the fact that at the special meeting of the Board held on the 25th day of July, 1944, by resolution duly adopted, the Corporation was authorized to grant to the City of New York an option to purchase the 26th Street properties of the Corporation, at any time before January 15, 1945, said properties being more particularly described in the said resolution of the July 25th, 1944 meeting of the Board. The President reported that pursuant to said resolution the Corporation granted an option, dated September 11th, 1944 to the City of New York wherein it agreed to enter into a contract, within six months from the date of said option, for the sale of said properties to the City for \$350,000. The President further reported that shortly thereafter the City of New York exercised said option and a contract for the sale of the properties to the City was thereupon executed and dated December 29th, 1944. She pointed out that the contract, among other things, provided that the deed to the properties shall be delivered on or before May 1st, 1945 "or as soon thereafter as possible."

WHEREAS, the resolution of July 25th, 1944, authorized the sale of the properties at any time before January 15th, 1945 and

WHEREAS, the option and contract provided for the sale at a date subsequent to January 15th, 1945, and

WHEREAS, to obviate any question at the closing of title to said properties as to whether the sale of said properties occurred at the time of the execution of the said binding contract for the sale on December 29th, 1944, and thus prior to January 15th, 1945, the date by which the July 25th, 1944 meeting of the Board authorized the sale, it was, on motion duly made, seconded and unanimously carried.

RESOLVED, that the option and contract for the sale of the Corporation's so-called 26th Street properties be, and they are thereby, in all respects ratified, confirmed and approved, and

FURTHER RESOLVED, that the resolution of the Board at the July 25th, 1944 meeting be, and it is hereby amended, in so far as to extend the time for the sale of said properties to and including the 1st day of May, 1945 (or as soon thereafter as possible).

The Chairman of the Nominating Committee then announced that the following members had been nominated to fill the vacancies caused by the expiration of the terms of office of six members of the Board, or until their successors shall be elected and shall qualify:

To Serve until 1948: Mrs. Edward R. Lowry, Jr.

To Serve until 1951: Mrs. J. Howland Auchincloss
 Mrs. John D. Kennedy
 Mrs. Coster Morris
 Mrs. Jose Ferrer
 Mrs. L. Emmett Holt, Jr.

There being no other nominations the Secretary was instructed to cast one ballot and the Chairman announced the election of those persons.

It was on motion duly made, seconded and carried RESOLVED that the Executive Committee be empowered to make any decisions and to sign any papers which may be necessary during the summer months when the Board is not in session.

A letter was read from Mrs. William Church Osborn tendering her resignation as chairman and as a member of the Osborn Hall Committee. The members expressed deepest regret but agreed that it was best to accede to Mrs. Osborn's wishes, and her resignation was therefore accepted with deep regret, and expressions of appreciation and gratitude.

The Chairman announced the death in October, 1944, of Mrs. C. Grant LaFarge, member of the Board of Managers from 1906-1933, and Honorary Member of the Society from 1933-1944. It was on motion duly made and seconded RESOLVED that the Society has suffered a great loss and records its deep sorrow in the death of a loyal member and its appreciation of her valuable services for 38 years.

There being no further business the meeting was on motion duly made, seconded and carried, adjourned.

HARRIET ALDRICH, *Secretary.*

MRS. LANGBOURNE WILLIAMS, JR., *Treasurer*
The Bellevue Schools of Nursing,
466 First Avenue,
New York, N. Y.

Dear Madam:

Pursuant to engagement we have made an examination of the recorded cash receipts and disbursements of the General Fund operating account of the

THE BELLEVUE SCHOOLS OF NURSING

for the year ended June 30, 1945 and present herewith the following statement:

STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS
OF THE GENERAL FUND OPERATING ACCOUNT FOR
THE YEAR ENDED JUNE 30, 1945

In connection with the foregoing we examined or tested accounting records and other supporting evidence including confirmation of the cash balance at the close of the period by inspection or certificate obtained from the depository. All recorded cash receipts were desposited in bank and all expenditures were supported by authorized vouchers.

In our opinion based upon such an examination the accompanying statement correctly sets forth the recorded cash receipts and disbursements of the General Fund operating account for the year ended June 30, 1945.

Very truly yours,

BERNER AND DERRY

New York, N. Y.
August 4, 1945.

BELLEVUE SCHOOLS OF NURSING

STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS OF THE GENERAL FUND OPERATING ACCOUNT FOR THE YEAR ENDED JUNE 30, 1945

Balance June 30, 1944

In bank
Petty Cash Funds.....

\$4,845.55
400.00

RECEIPTS:

Income:
Dues \$ 290.00
Contributions—General 1,030.00
Contributions—Mills School 100.00
Osborn Hall 600.00
From Invested Funds:
General Fund 2,992.69
Mrs. William Preston
Griffin Fund 24.00
Rent from City of New York:
Property 426 E. 26th St. 17,875.00
(11 months)
Rent—Property 421 E. 31st St. 250.00
Interest Account of Overpayment
of Federal Income Taxes With-
held on Salaries..... 1.82
Alumnae Association Bulletins
(Subscriptions) 12.00

23,175.51

Other Receipts:

Transferred from Edith Northcote
Fund 1,000.00
Refunds from Educational and Rec-
reational Fund, Account of Sal-
ary Advances 6,612.31

Total Receipts 30,787.82
36,033.37

DISBURSEMENTS:

Expenses:

Salaries—Recreation and Guidance 2,790.00
Salaries—Health Service 5,316.60
Office Expense—Salaries 165.00
Miscellaneous 46.15
211.15
Bellevue House—Salaries..... 360.00
Telephone, Repairs
and Miscellaneous 318.82
678.82
Senior House—Salaries and Wages 2,878.47
Fuel 1,373.99
Water 1,223.20
Gas 26.33
Electricity 3,709.62
Insurance 61.99
Telephone 68.94
Repairs, Supplies
and Miscellaneous 765.25
Taxes 3,751.61
13,859.40

Forward

22,855.97
36,033.37

Pension 600.00
Scholarships 330.00
Graduation 236.82
Convention Expenses 75.00
Auditing (Includes Fee for Audit-
ing Student Association Accts.)... 210.00
Printing Annual Report..... 235.50
Alumnae Association Bulletins..... 13.00

\$36,033.37

DISBURSEMENTS:**Expenses (Concluded):**

Mills School	30.45
Fees Charged by Bank—Servicing Securities	155.56
Therapy Division—Children's Recreational Room	61.94
Miscellaneous	58.98
Total Expenses	\$24,863.22

Other Disbursements:

Salaries advanced for Educational and Recreational Fund	\$6,507.11
Unpaid Balance June 30, 1944 on Federal Income Taxes Withheld..	272.80
	6,779.91
	<u>\$31,643.13</u>

Deduct—Unpaid Balance June 30, 1945 on Federal Income Taxes Withheld and Included in Amounts Shown for Salary Payments.....

214.00

31,429.13**Total Disbursements****Balance June 30, 1945:**

In bank	4,204.24
Petty Cash Funds.....	400.00

\$4,604.24

The Above Balance Comprises the Following:

General Fund Operating Account..	\$ 3,290.12
Special Fund	1,314.12
	<u>\$ 4,604.24</u>

Total..... \$36,033.37

Audited by
BERNER & DERBY
Member of the American Institute of Accountants.

Respectfully submitted,

MRS. LANGBOURNE WILLIAMS,
Treasurer.

The New York Academy of Medicine

DUE IN TWO WEEKS UNLESS RENEWED

NOT RENEWABLE AFTER 6 WEEKS

[illegible]

